

STRENGTHENING CAREER AND TECHNICAL EDUCATION FOR THE 21ST CENTURY

MINNESOTA PERKINS CONSORTIUM ANNUAL PERFORMANCE REPORT (SFY22)

Version 8/29/2022

Each year, Minnesota Perkins consortia must submit an annual performance report (APR) which details the progress and results of the previous year's local application for Perkins funding. **For the purposes of this report, the reporting year is July 1, 2021 through June 30, 2022.**

The annual performance report serves to answer two questions for the reporting year:

1. **How specifically did the consortium spend Perkins funding during the reporting year?**
2. **Did Perkins funding make a difference in improving student achievement and consortium operations, and how does the consortium know?**

Listed below are questions for the annual performance report. Responses should include specific evidence of the impact Perkins funding had on student achievement or the consortium operations. As an example, evidence may include the number of students enrolled in new courses, the number of teachers participating in professional development, or the percentage decrease in achievement gaps.

Process for completing the APR:

1. Use this Word document to respond to each question. Enter your responses following each question below.
2. Email the completed MS Word document to Jared Reise (jared.reise@minnstate.edu) as an attachment.

FY22 APR Questions:

1. For the programs of study funded by Perkins in your approved local application, address the following for the reporting year (July 2021-June 2022):
 - Were projects implemented as planned or did they need to be revised? If Perkins funding was not used as planned in the consortium's local application, explain what changes were made. What drove the change?
 - i. Post-Secondary

1. Improvement to POS
 - a. Equipment for FAST
 - b. Simulation equipment for Law Enforcement
 - c. Coding software for Health Sciences
 - d. Simulation equipment for Vet Tech
 2. Equity and Inclusion
 - a. Trauma Informed Workshops were scheduled and conducted.
 - b. CTE messaging utilizing diverse messaging working with OrangeBall marketing firm
 3. Position Changes:
 - a. A retirement in the Post-Secondary Perkins Leader role - large amount of salary/fringe to reallocate while position was vacant
 - b. CTE Outreach Specialist - failed search for new Perkins recruitment position
 - c. funds were reallocated towards equipment, additional CTE message promotion
 4. DACUM for curriculum development
- ii. Secondary
1. Develop CLNA workgroup
 2. Increase number of CTE pathways
 3. Educator trainings and professional development
 4. Had planned to partner with RPS Coordinator of Equity did not happen due to other obligations with her job.
- iii. Combined Efforts
1. Articulated College Credit - agreements were updated, website was maintained
 2. Summer Academy - due to COVID, this event was delayed with plans to implement summer 2023.
 3. Mark Perna - Career Trees and website offered at both RPS and all 8 ZED schools
 4. Future Forward was to be used to help facilitate career exploration; however, the tool was free and money for this was not spent.
- What accomplishments/outcomes resulted from this spending? What evidence do you have to support this? Include any relevant accomplishments on the following topics:

- Collaboration with stakeholders
 1. We partnered with Workforce Development, Chambers of Commerce's, Southeast Service Cooperative, Cradle2Career, CTEam, DEED, CEDA, Vocational Rehab, Diversity Council among others.
- Integrating academic and technical skills into CTE courses and programs
 1. CDA certifications
 2. ServSafe in the ZED and RPS schools
 3. EMT certifications also at RPS
 4. OSHA 10 certification in manufacturing
- Providing greater access to CTE programs for special populations students
 1. RCTC developed a Bridges to Healthcare Program
 2. ZED ALC developed a CTE pathway in healthcare
 - a. Due to the Equity Capacity Grant dollars, we were able to train 9 students who obtained the CPR/First Aid certifications
 - b. 15 students were exposed to healthcare careers
- Expanding access to postsecondary credit for secondary students
 1. Articulation, concurrent enrollment, and dual credit are options for students
 - a. Articulated College Credit Regional meetings were conducted and agreements were updated. Additional Concurrent Enrollment agreements were added with RPS. PSEO online options were expanded due to COVID offering more options for students that have limitations to transportation to the college campus.
 2. Partnering with a brokered culinary program at South Central allows students to get additional articulated college credit
 3. Both Rochester and ZED Alternative Learning Center's partner with RCTC to provide students in the Early/Middle College Program and earn college credit towards a high school diploma and/or an Associate's degree.
- Advances in recruitment, retention, and training of teachers and other education professionals
 1. Trauma-Informed Student Workshop
 - a. In the workshop, participants learned how to recognize and respond to student trauma as well as how to identify and navigate some of the complexities involved in responding to student trauma. They also discussed the influences of social identity and positionality on our responses to student trauma, including the unequal distribution of emotional labor in higher education. Finally, participants engaged with the Trauma Stewardship model developed by Laura Van Dernoot Lipsky to develop strategies that allow us to sustain our work with students.

- b. The afternoon breakout Sessions and Action Planning allowed participants to
 - i. Deepen their Commitment to Trauma Stewardship
 - ii. Recognize and Redistribute the Emotional Labor of Trauma Response
 - iii. Increase their Comfort with Using Trauma-Informed Language and Practices
 - o Changes to your consortium structure or processes
- 2. For Reserve funding, what projects were completed or accomplishments achieved during the reporting year? If Reserve funding was not used as planned in the application, explain what changes were made. What drove the change?
 - ZED updated courses relevant to industry trends and created structured pathways (more than two courses) in the programs.
 - These funds were used to develop the FAST (Facility and Service Technology) program at RCTC with the purchase of Refrigeration simulators.
- 3. Work-based learning: What activities did the consortium complete during the reporting year to expand access to work experiences in excess of 40 hours to secondary students? What were the results?
 - The ZED districts and ALC CTE staff have partnered with Southeast Service Coop Career Navigators and the Future Forward portal to engage students in career experiences.
 - Post-secondary continued clinicals in healthcare related programming; internships in welding, facility and services technology, business, vet tech, early childhood, administrative office professional
- 4. What initiatives or projects are you especially proud of within the reporting year? What do you consider most successful? Why?
 - Career Trees for all RPS and ZED schools
 - RCTC wrapped buses to emphasize CTE opportunities. We are including communication from RCTC's Executive Director of Communications, Marketing and External Relations, Nate Stolteman, about an award won for the bus wrap.

At Monday (9/26/2022) evening's NCMPR Region 5 Medallion Awards Ceremony in Sioux City, IA, RCTC College Relations picked up four awards for their four entries submitted. Winning entries include:

- Gold Medallion: Register Now Poster series
- Silver Medallion: "We Have That Generic" Radio ad
- Silver Medallion: "Protect the Hive" logo wear (scarves and hats)

- **Bronze Medallion: CTE wrapped buses**

The National Council for Marketing & Public Relations is the only organization of its kind that exclusively represents marketing and public relations professionals at community and technical colleges. As one of the fastest-growing affiliates of the [American Association of Community Colleges](#), NCMPR has more than 1,600 members from nearly 550 colleges across the United States and Canada.

5. What challenges did you encounter when implementing your local plan during the reporting year? How did you respond to them?
 - With a failed search for a new position and a retirement in the Post-Secondary Leader position, a significant amount of dollars needed to be reallocated without having a leader in place to focus on execution. Also, the continued challenges of COVID and supply chain issues caused delays in equipment receipt, programs were not able to fully implement plans and needed equipment was not being received.
 - i. The RCTC CTE Dean stepped in, hired a consultant to help move the Perkins work forward. Using the 5 year equipment plan, additional equipment needs were addressed earlier than expected due to the repurposing of salary/fringe dollars. Marketing of CTE message was expanded to additional platforms and for an extended time using the OrangeBall materials created.
6. How can State staff (Minnesota State, MDE) best help you meet the goals of your plan?
 - continue to provide training to perkins leaders, support mentoring program for new leaders
7. If your consortium completed monitoring by State staff during the past year, please include information requested in the monitoring report with this APR.

Corrective Actions for Finding 1 under Criterion 1

The consortium indicated they established a common repository for documents accessible to all leadership. Finalize that process and create a policy for maintaining operational and financial records as part of the consortium operating structure.

Provide documentation of this process in your APR report due *October 18, 2022*.

- Consortium Operating Bylaws were developed and were reviewed at the Fall Governance Board meeting 10/12/22. Google Docs - a place for the consortium to store documents. A common place that all Perkins Leaders have access and rights so that if there is turnover in the Perkins Leader role, documents are maintained. See Article 7:

Google Docs Utilization & Instructions of the Consortium Operating Bylaws for more details.

Corrective Actions for Finding 1 under Criterion 2

A process must be in place for completing and archiving PARs at both the secondary and postsecondary levels. Include the process in the governance operating documents with a training plan for current staff and onboarding of new staff.

Provide documentation of this process, training plan, and copies of first quarter PAR reports with your APR report due *October 18, 2022*.

- Our leaders held a training with Erin Larson on August 24th to discuss the reasoning of why PAR reports are necessary as well as went through a sample of how to complete one. A copy has been provided.
- Please see language included in Article 8: Personnel Activity Reports (PAR) of the Consortium Operating Bylaws for more details.
- A folder was created in the Consortium Google Docs with templates available for new staff. Current staff will place their signed paperwork monthly or by semester respective to their role or Secondary/Post-Secondary requirements.
- Jeannie is attaching an in progress fall PAR report that will be completed in December at the end of the term.
- Jami is attaching August and September completed PAR reports.
- Heather, due to a medical leave following the August 24th training, and returning October 10 has arranged for RPS staff training to take place Oct. 24. Updated PAR forms will be completed after the training is completed.

Corrective Actions for Finding 2 under Criterion 2

1. Work with the business office to review the process for expenditure transactions to align with federal funding requirements.
2. Provide an update on the business office process in your APR report due *October 18, 2022*.
 - We have worked with our districts on submitting invoices to be paid out within 30 days of receipt of the item or the event occurs, etc. Once we receive the invoice from the school, we have 30 days to reimburse the districts. Perkins Liaisons were educated on this change on 10/6 and the importance of timely transactions. Business managers have been slowly educated as purchases have been made but a formal Q and A session is scheduled for Nov 2, 2022.
 - Post-Secondary: From the Interim Vice President of Finance and Facilities, Kelly Pyfferoen:

- i. Procedures for determining Occurrence Dates FY2018.docx: Our procedure has been in place since 2018, and is still current. We shared the email below in April of 2022 with all of our Marketplace requestors as an additional means to correct the errors that were found. This email will be sent on a yearly basis as a reminder.

Subject: Occurrence Dates

Good Morning

With our upcoming yearly audit, we always have to review our procedures and our internal controls to ensure we are in compliance with current policies. We wanted to touch base with everyone in regards to what date they are using for the occurrence date when receipting in your PO's. This means you may have to change the date you receipt your item(s) in because it usually defaults to the current date.

For any goods that we are receiving please follow these guidelines:

- Date on packing slip – packing slip is dated in the mailroom when item is received.
- Date received stamp on purchase order – requisitioner has a stamp for date received that they fill in when the invoice is approved
- If neither of the above two are available or seem inaccurate, review the documents attached to the PO for date of goods received or service rendered

For any services that our provided please follow these guidelines:

- Date received stamp on purchase order –for a service this should be the date service completed
- If the above option is not available or seems inaccurate, review attached documentation for date of goods received or service rendered.

Please reach out if you have any questions and thank you for your attention to this detail as it is something that the auditors always key in on.

Corrective Actions for Finding 3 under Criterion 2

1. Work with MDE and the consortium fiscal agent to create alignment between the existing consortium and MDE equipment documents.
2. Create and clarify consortium procedures related to the request, approval, and documentation of equipment purchases within the consortium.
3. Provide training to school districts and consortium leaders on new procedures.
4. Provide an updated consolidated equipment list with your APR report due *October 18, 2022*, including a new "MDE Control Number" column to add that information for each purchase. This will aid in aligning consortium records to MDE records and help ensure only purchases below the \$1,000 threshold do not have an MDE Control Number.

- Equipment List

- i. This spreadsheet is on the shared drive with updated years and equipment by district. Policies are in place to ensure appropriate purchases. Communication has been happening over the last year to educate staff about purchases and appropriate use of funds. The MDE Crosswalk Equipment List is updated to reflect where equipment is.
- ii. We have created policies around this and a Governance Board who adopted them. Please see Article 6: Budget and Purchasing Process in the Consortium Operating Bylaws.

Secondary Purchasing Process

1. Teachers submit requests (google form) for equipment and/or professional development to Perkins Coordinator.
 2. Perkins Coordinator approves or denies the request (with justification).
 3. Requests of \$1,000 or more per instructor per program of study need MDE approval.
 4. Districts then purchase the item and within 30 days of receipt of the item, invoice the Perkins Coordinator.
 5. Perkins Coordinator reimburse the school district and document the expense on the shared Google Drive. If it is equipment, it is added to the shared equipment spreadsheet.
 6. All expenditures need to be in to the Perkins Coordinator by June 30th.
 7. Partners should refer to the MN State/MDE Perkins Operational Handbook for details on Perkins budget and expenditures.
(<https://www.minnstate.edu/system/cte/>)
- iii. A call with Shelly Sowles occurred on 10/17/22 asking for clarification on crosswalking the MDE and Roch/ZEd equipment list. All purchases are on site but paperwork is not necessarily with them. Rochester is the fiscal host and reimbursed ZED for the invoices but does not necessarily have the correct paperwork of the purchases. There are no email chains of MDE approval or no approval for some of these purchases.

~~8. If you were required to submit an improvement plan for any performance indicator in your FY23-24 application for funding that you submitted May 1, 2022, please provide a description of the progress you have made in implementing your action plan for that indicator.~~

~~● Not applicable~~

9. (Optional) As part of the APR submission, you may request changes to your consortium performance levels for one or more of the performance indicators (1S1, 2S1, 2S2, 3S1, 4S1, 5S3, 1P1, 2P1, 3P1). However, if the consortium is on an improvement plan for an indicator, you cannot request a change for that indicator. If requesting a change, a consortium must provide sufficient rationale/justification for the proposed change.

Note: Technical assistance will be provided for Special Populations and Performance Gaps when the data is available later in the fall.

Equity Capacity Grant:

ZED Perkins received \$10,000 to assist the ZED ALC with expanding their work-based learning program. Much of this money was used to hire a consultant to help to work alongside the teacher and support him to teach the course effectively and support these students. We worked to expand the business pool or partners where these students could work. We supported 9 of 11 to obtain their CPR/First Aid certification. We facilitated an online Personal Care Assistant program with 15 students taking the online portion. The goal this fall is to support those students to finish PCA certification and assist them in placement at a facility where that certification can be used.



Rochester/ZED Perkins Consortium

Bylaws

**Updated as of
October 12, 2022**

Bylaws of the Rochester/ZED Consortium

Article 1: Purpose

The Perkins V Act is dedicated to increasing learner access to high-quality Career and Technical programs of study. It provides dedicated resources to implement programs and support the range of educational needs of students from exploration through career preparation. The addition of the required comprehensive local needs assessment strives to provide a balance between student needs with the current and emerging economic needs. The mission of the Rochester/ZED Consortium is to support the work of the Perkins V Act impacting the Rochester/ZED region of Minnesota.

The mission of the Rochester/ZED Consortium is to support Career and Technical Education (CTE) by utilizing consortium funds to support equity and inclusion, provide professional development, and support Programs of Study.

Article 2: Governance Board

Member Schools:

Blooming Prairie Public Schools
Byron Public Schools
Hayfield Community Schools
Kasson-Mantorville Public Schools
Pine Island Public Schools
Rochester Community and Technical College
Rochester Public Schools
Stewartville Public Schools
Triton Public Schools
Zumbro Education District Alternative Learning Center

The seven ZED high schools and Pine Island will select one voting member each for representation at consortium meetings. Rochester Public Schools will select three voting members. RCTC will select three voting members. Voting members can be an administrator, CTE instructor, counselor, curriculum coordinator, SPED Director or other staff person the school deems appropriate from that school or institution. Only these representatives will be allowed to vote at consortium meetings; additional individuals can attend in a non-voting capacity. These fourteen members along with the Secondary and Post-Secondary Coordinators will form the Rochester/ZED Perkins Consortium Governance Board. At the fall meeting of the consortium each of the schools will provide the consortium the name(s) of their voting member(s). In addition all schools will provide the names of proxy representatives who could represent their school in

situations preventing their voting member from attending. By consensus the consortium will accept all fourteen school representatives. No individual will have more than one vote.

Article 3: Leadership Team

It is the responsibility of RCTC to hire and supervise the Postsecondary Perkins Coordinator whose role is to serve as the college representative on the leadership team. The Postsecondary Perkins Coordinator will serve on all consortium committees and will be the primary contact person for all communications with the State of Minnesota at the postsecondary level and will be a voting member of the consortium. The seven ZED consortium high schools and Pine Island High School in partnership with the host employer shall appoint and supervise one secondary liaison to act as the Secondary Perkins Coordinator representing ZED Consortium schools and Pine Island High School and serve on the consortium leadership team. RPS shall appoint and supervise one liaison to act as the Secondary Perkins Coordinator representing RPS schools. The two Secondary Coordinators will be the primary contacts for all communications with the State of Minnesota at the secondary level for the ZED/Pine Island and RPS consortium schools. The Secondary Perkins Coordinators will be voting members of the consortium.

Procedure for Appointing Consortium Coordinators & Fiscal Agents

Each Perkins consortium in Minnesota includes at least one eligible secondary member school district and at least one eligible postsecondary member college. Accordingly, consortia appoint both secondary and postsecondary coordinators and fiscal agents responsible for local Perkins administration. Member college presidents or district superintendents must notify, in writing, the state director of career and technical education at the Minnesota State System Office to appoint individuals to these roles. An email from the college president or district superintendents will suffice. When coordinators and fiscal agents leave their positions, new individuals must be appointed in the same manner.

Partners should refer to the MN State/MDE Perkins Operational Handbook for details on the Procedure for Appointing Consortium Coordinators and Fiscal Agents.

[\(https://www.minnstate.edu/system/cte/\)](https://www.minnstate.edu/system/cte/)

Article 4: Voting Procedure and Agenda

The individuals identified in Article 2: Governance Board and will constitute the entire allowed voting bloc for the consortium with a simple majority of members in attendance

required for passage of most agenda items. A quorum of consortium members—nine—must be present to act on any agenda items. Any items tabled must be resolved at the next consortium meeting; providing a quorum is present.

All items to be considered for the agenda must be sent to the Postsecondary Perkins Coordinator five days in advance of the meeting. The Postsecondary Coordinator will send an agenda, with appropriate attachments including minutes from the previous meeting, to consortium members two days in advance of the meeting. Approval of the meeting agenda with a simple majority, if a quorum is present can then occur. Members can participate via telepresence if a situation arises preventing them from physically attending the consortium meeting or their proxy representative can attend in their place. In the event that a representative is not able to attend due to work responsibilities or extenuating circumstances, an electronic vote will be acceptable by this representative.

Article 5: Goals and Guidelines

Goals:

1. Equity and Access
 - a. Materials in several languages
 - b. Develop programming at ZED ALC
2. Professional Development
 - a. Embedding Core Academics
 - b. Teacher CTE Licensure
 - c. Specific training per industry
3. Program Approval
 - a. Improve Existing Programs
 - b. Build New Pathways

Guidelines:

- The consortium will follow the Strengthening the Career and Technical Education Act federal law
- The consortium will follow the Minn State/MDE guidance as set forth in the MN State/MDE Perkins Operational Handbook (<https://www.minnstate.edu/system/cte/>).
- The consortium will follow the six required uses of funds (section 135 Local Uses of Funds.)
- Every two years, the consortium will conduct a Comprehensive Local Needs Assessment (CLNA) that will guide the plan writing.

- Perkins grant dollars must be fully encumbered, expended, and drawn by June 30 of each fiscal year.
- The consortium will utilize input from high school and college faculty, counselors, administrators, and the program approval process to select programs to receive support.
- The budget and all priorities will be decided by discussion and vote at the consortium meeting.
- The consortia must only provide funds in Secondary programs that have been approved by the Minnesota Department of Education, meeting all program approval requirements set forth in Minnesota Administrative Rule 3505.
- The seven elements of the state recognized program of study will serve as the guiding pathway for the consortiums' efforts in the evaluation of the POS process as set forth in the State-recognized Programs of Study User Guide.
- Support CTE program equipment upgrades
- Support school and work-based learning opportunities
- Support professional development
- Support continuous program improvement
- Support student attainment of academic and technical skills

Article 6: Budget and Purchasing Process

- Presentation to Consortium
 - At the fall meeting of the consortium the leadership team will present all expenditures from the previous fiscal year's budget.
- Fiscal Host
 - Secondary - Rochester Public Schools
 - The secondary non-fiscal agent invoices the secondary fiscal agent monthly.
 - Secondary budget is set equitably each year based on the findings of the CLNA and goals set by the consortia.
 - Post-Secondary – RCTC
- Item Approval
 - Under \$40,000 – Leadership Team does not need board approval
 - \$40,000+ - Leadership Team needs board approval (in person or via email)
 - \$1,000+ - Secondary needs MDE staff approval
 - \$10,000+ - Post-Secondary needs Minn State staff approval

General Budget Timeline

July Letters of grant approval are sent to each participating district or college

	department
August	Budgets are set up for current school year Budgets are closed for the previous school year
September	APR data and information is collected from consortium districts
October	Perkins Annual Performance Report (APR) is due
April	Requests collected for requests of following FY
May	Perkins Plan/Budget due for following FY
July	All local invoices due to the secondary fiscal agent

Secondary Purchasing Process

- 1.) Teachers submit requests (google form) for equipment and/or professional development to Perkins Coordinator.
- 2.) Perkins Coordinator approves or denies the request (with justification).
- 3.) Requests of \$1,000 or more per instructor per program of study need MDE approval.
- 4.) Districts then purchase the item and within 30 days of receipt of the item, invoice the Perkins Coordinator.
- 5.) Perkins Coordinator reimburse the school district and document the expense on the shared Google Drive. If it is equipment, it is added to the shared equipment spreadsheet.
- 6.) All expenditures need to be in to the Perkins Coordinator by June 30th.

Partners should refer to the MN State/MDE Perkins Operational Handbook for details on Perkins budget and expenditures. (<https://www.minnstate.edu/system/cte/>)

Article 7: Google Docs Utilization & Instructions

Google Docs is an online management system. The shared Rochester/ZED Consortium Drive is owned by Rochester Public Schools. The goal of the Rochester/ZED Partnership Drive is to allow for collaboration, information sharing and centralization of documents between the leadership team. This site is used in conjunction with online and face-to-face meetings.

Information on the site (by invitation only):

1. Activities by Month
2. Advisory Committees
3. Articulation and Scholarship Documents
4. Consortium Contacts
5. Equipment List
6. Grant/CLNA/Budget/APR Documents by Fiscal Year

7. Governance Documents
8. Leadership Meeting Notes
9. Personnel Activity Report
10. Professional Development
11. Programs of Study
12. State Monitoring
13. Technical Skills Assessments
14. Additional information as requested by Leadership and Executive teams

Members of the executive and leadership team log in with a Gmail or district email address. The drive for the Rochester/ZED Partnership is updated by the Postsecondary and Secondary Perkins Coordinators.

Article 8: Personnel Activity Reports (PAR)

Also termed Time and Effort Reporting. All non-Federal entities that pay employees in full or in part with federal funds (Perkins V grant funds) must keep documentation to demonstrate that the employees' salaries are allocable and allowable to the federal funds. This also applies to employees whose salaries are paid with state or local funds that are used to meet a required "match" in a federal program. [2 CFR 200.430]

The Post-Secondary and Secondary Coordinators will complete PAR reports following guidelines in the MN State/MDE Perkins Operational Handbook. In the event of Perkins Leaders transition in the consortia, another Perkins Leader in the consortia will provide training to the new leader. Support will be sought out at the system level as needed.

<https://www.minnstate.edu/system/cte/>

The Rochester/ZED Perkins Consortium adopted bylaws on (10/12/2022)

Personnel Activity Report

This form is used by employees who are required to report that work coincides with funding. Reporting of time and effort is required if the work involved more than one activity/program. Completed monthly and kept in personnel files for audit purposes.

Name <u>Jami Schwickerath</u>	Title/Classification ZED Secondary Perkins Coordinator	Reporting Period (circle one): 2022			
		January	April	July	October
		February	May	<u>August</u>	November
		March	June	September	December
TIME DISTRIBUTION (Budget Code and title)	Percent of time	DESCRIBE ACTIVITIES			
635 Perkins	40 %	Coordinating teacher licensure programming - Facilitating meetings - Follow up with Teachers Outreach to districts - New staff updates/contacts - Award letters to each district - Newsletters with updates for the year			
635 Perkins	20%	Perkins Leadership planning - Organizing structure - Educating new staff on our consortia plans			
312 Career Navigation	40%	Career Navigation work - Planning themed months - Planning meetings with districts for upcoming events			

I have performed the above duties as described.

I certify that to the best of my knowledge the above named employee has performed the above duties as described.

Jami Schwickerath

10/17/22

Employee Signature

Date

Sarah New

10/17/22

Supervisor Signature

Date

Personnel Activity Report

This form is used by employees who are required to report that work coincides with funding. Reporting of time and effort is required if the work involved more than one activity/program. Completed monthly and kept in personnel files for audit purposes.

Name <u>Jami Schwickerath</u>	Title/Classification ZED Secondary Perkins Coordinator	Reporting Period (circle one): 2022			
		January	April	July	October
		February	May	August	November
		March	June	<u>September</u>	December
TIME DISTRIBUTION (Budget Code and title)	Percent of time	DESCRIBE ACTIVITIES			
312 Career Navigation	40 %	Career Navigation - Organizing Immersive Experiences - Contacting persons of interest - Developing internship marketing materials			
635 Perkins	50%	Perkins Leadership planning - APR discussion - Monitoring improvements - St. Cloud Leadership meeting - Partnering secondary and post-secondary Perkins plans			
635 Perkins	10%	Completing Teacher Amendments & Program Approvals			

I have performed the above duties as described.

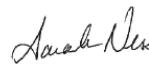


10/17/22

Employee Signature

Date

I certify that to the best of my knowledge the above named employee has performed the above duties as described.



10/17/2022

Supervisor Signature

Date

Minnesota State Colleges and Universities

POSTSECONDARY PERSONNEL ACTIVITY REPORT (PAR)

As specified in the Carl D. Perkins Vocational and Technical Education Act of 1998, all colleges using Federal Perkins funds to pay full or portions of salaries, wages or benefits of employees must maintain Personnel Activity reports (PARs). A PAR must be completed for **each** funded individual and maintained at the college for audit purposes.

Name <u> Jeannie Meidlinger </u>		Date <u> Starting 7/20/22 at RCTC – 10/17/22 </u>
Frequency of reports: Each Academic Term		
Professional/Administrative¹ OR Professorial²	EACH ACADEMIC TERM	Indicate term covered by this report: <input checked="" type="checkbox"/> Fall Spring Summer (only if position is Perkins funded during summer term)
Administrative Support³ OR Other classification of employee	MONTHLY	Indicate month covered by this report: January April <input checked="" type="checkbox"/> July <input checked="" type="checkbox"/> October February May <input type="checkbox"/> August <input type="checkbox"/> November March June <input checked="" type="checkbox"/> September <input type="checkbox"/> December
SOURCE OF FUNDING	(RECORD AS % OF 100%)	DESCRIBE ACTIVITIES (Must reasonably reflect the activities for which an employee is compensated)
Federal Carl Perkins Local Grant	100%	<ul style="list-style-type: none"> • Transition to RCTC role. • Review FY23 budget. Manage Perkins Budget assuring that dollars are spent within State and Federal guidelines and timelines. • Begin execution of plan, establish necessary contracts, collect paperwork from departments relevant to spending • Educate myself on past Perkins plans FY20- Present • Perkins Plan implementation oversight, planning, updating and modifications as needed. • Establish relationships with local non-profits. Begin partnership with IMAA for translation services. • Attend Consortia Leadership meetings • Attend CTE monthly trainings, attend State Perkins Coordinators mtg • Attend Program Advisory Board meetings • Attend regional MN College Credit articulation meetings for secondary & post-secondary teachers in Southern Minnesota. • Preparation & submission of APR for State reporting • Educate myself on RCTC programs and begin developing relationships with faculty
All other local, state, or federal funding		

¹ Includes MAPE members, recruiters, advisers, administrators, and non-clerical business office staff

² Includes MSCF members, primarily those who are technical faculty

³ Includes AFSCME employees, primarily clerical and support staff

I have performed the above duties as described.

Employee Signature

Date

I certify that to the best of my knowledge the above named employee has performed the above duties as described.

Supervisor Signature

Date

SITE	BLDG	FLOOR	ROOM	ASSET TAG	DESCRIPTION
315	315		1-217K	285309 159540	SONY, MONITOR
315	315		1-119	285926 172878	DHC, PLASMA CUTTING MACHINE W/SOFTWARE
315	315		2-211	304365 185668	SMARTBOARD, INTERACTIVE WHITEBOARD
305	305		G261	299550 188385	EPSON, LCD PROJECTOR 83C+
305	305			303931 185540	APPLE, IPAD
310	310			29458 187987	HP Probook 440
315	315		2-212	318590	CANON, PRINTER IPF685 24"
315	315		Business	309755 25536	iPad Air Wi-Fi 16GB - Space Gray
315	315		Business	30975 2553	iPad Air Wi-Fi 16GB - Space Gray
315	315		Business	309758 25539	iPad Air Wi-Fi 16GB - Space Gray
315	315		Business	30975 2554	iPad Air Wi-Fi 16GB - Space Gray
323	323		HA109	318562 215849	HP Z440 Microsoft Windows Workstation
323	323		HA109	318563 215850	HP Z440 Microsoft Windows Workstation
323	323		HA109	318564 215851	HP Z440 Microsoft Windows Workstation
323	323		HA109	318565 215852	HP Z440 Microsoft Windows Workstation
323	323		HA109	318566 215853	HP Z440 Microsoft Windows Workstation
323	323		HA109	318567 215854	HP Z440 Microsoft Windows Workstation
323	323		HA109	318568 215855	HP Z440 Microsoft Windows Workstation
323	323		HA109	318569 215856	HP Z440 Microsoft Windows Workstation
323	323		HA109	318570 215857	HP Z440 Microsoft Windows Workstation
323	323		HA109	318571 215858	HP Z440 Microsoft Windows Workstation
323	323		HA109	318572 215859	HP Z440 Microsoft Windows Workstation
323	323		HA109	318573 215860	HP Z440 Microsoft Windows Workstation
323	323		HA109	318574 215861	HP Z440 Microsoft Windows Workstation
323	323		HA109	318575 215862	HP Z440 Microsoft Windows Workstation
323	323		HA109	318576 215863	HP Z440 Microsoft Windows Workstation
323	323		HA109	318577 215864	HP Z440 Microsoft Windows Workstation
323	323		HA109	318578 215865	HP Z440 Microsoft Windows Workstation
323	323		HA109	318579 215866	HP Z440 Microsoft Windows Workstation
323	323		HA109	318580 215867	HP Z440 Microsoft Windows Workstation
323	323		HA109	318581 215868	HP Z440 Microsoft Windows Workstation
323	323		HA109	318582 215869	HP Z440 Microsoft Windows Workstation
323	323		HA109	318583 215870	HP Z440 Microsoft Windows Workstation
323	323		HA109	318584 215871	HP Z440 Microsoft Windows Workstation
323	323		HA109	318585 215872	HP Z440 Microsoft Windows Workstation
323	323		HA109	318586 215873	HP Z440 Microsoft Windows Workstation
323	323		HA109	318587 215874	HP Z440 Microsoft Windows Workstation
323	323		HA109	318588 215875	HP Z440 Microsoft Windows Workstation
323	323		HA109	318589 215876	HP Z440 Microsoft Windows Workstation
323	323		HA109	318621 215877	HP Elite Display E201
323	323		HA109	318622 215878	HP Elite Display E201
323	323		HA109	318623 215879	HP Elite Display E201
323	323		HA109	318626 215880	HP Elite Display E201
323	323		HA109	31862 2158	HP Elite Display E201
323	323		HA109	318629 215884	HP Elite Display E201
323	323		HA109	31863 2158	HP Elite Display E201
323	323		HA109	318632 215887	HP Elite Display E201
323	323		HA109	318635 215888	HP Elite Display E201
323	323		HA109	318636 215889	HP Elite Display E201
323	323		HA109	318637 215890	HP Elite Display E201
323	323		HA109	318639 215891	HP Elite Display E201
323	323		HA109	318640 215892	HP Elite Display E201
323	323		HA109	318641 215893	HP Elite Display E201
323	323		HA109	318642 215894	HP Elite Display E201

323	323		HA109	318643	215895	HP Elite Display E201
323	323		HA109	318644	215896	HP Elite Display E201
323	323		HA109	318645	215897	HP Elite Display E201
323	323		HA109	318646	215898	HP Elite Display E201
323	323		HA109	318647	215899	HP Elite Display E201
323	323		HA109	318648	215900	HP Elite Display E201
323	323		HA109	318649	215901	HP Elite Display E201
323	323		HA109	318650	215902	HP Elite Display E201
323	323		HA109	318651	215903	HP Elite Display E201
323	323		HA109	318652	215904	HP Elite Display E201
323	323		HA109	318653	215905	HP Elite Display E201
323	323		HA109	318658	215881	HP Elite Display E201

SITE	BLDG	FLOO	ROOM	ASSET	TAG	DESCRIPTION
310	310	1	Ind. Tech Lab			Shear
310	310	1	Ind. Tech Lab			Timesaver, sander
305	305	1	Ind. Tech Lab			Table Saw
305	305	1	Ind. Tech Lab			Shear and Brake
323	323	1	CLASSRM			Student Laptop
SITE	BLDG	FLOO	ROOM	ASSET	TAG	DESCRIPTION
315	315	1	Auto Lab			Auto Aligner
305	305		Wood Shop			CNC Shark
CTECH			Mfg Lab			CNC Plasma Cutter
CTECH			HA109			Document Camera
310	310		Wood Shop			CNC Shark
315	315		Wood Shop			CNC Shark
310	310		Auto Lab			TPMS Monitor
305	305		FACS Lab			Culinary Demo TV/Camera
310	310		Auto Lab			Auto Scanner
CTECH			Culinary Lab			Immersion Blenders
CTECH			Nursing Lab			SwivlC3 Observation System and iPad
CTECH			Sceince Lab			Thermometers and Skeleton
CTECH						Safety Glasses
CTECH			Science Lab			Portable Dishwasher
CTECH			Science Lab			CO2 Incubator
CTECH			Manufacturing			Metal and Tube Bender
Mayo	310		Wood Shop			Table Saw Sliding Fence
CTECH			Nursing Lab			Rolling Double-sided White Board
SITE	BLDG	FLOO	ROOM	ASSET	TAG	DESCRIPTION
CTECH			Hospitality			Student Chef Coats
Century			FCS Room			Student Chef Coats
John Marshall			FCS Room			Student Chef Coats
Mayo			FCS Room			Student Chef Coats
CTECH			Nursing Lab			Document Holders for Skills Testing
CTECH		H1903	Multipurpose			Misc Therapeutic Medicine Supplies
CTECH		H1904	Manufacturing			3D Printer
CTECH			Hospitality			ServSafe Food Handler Coursebooks
Mayo			Culinary Lab			Culinary Demo TV/Camera
CTECH		HA10	Computer Lab			Mobile Phones for Mobile App Development
JM			Culinary Lab			Tablet Stands
CTECH			Office			iPad Pro and Smart Keyboard
Century			Culinary Lab			Culinary Tables and Stools
CTECH			Culinary Lab			Work Table and Stools
CTECH		H1904	Manufacturing			3D Printer (or DUPLICATE ENTRY??)
CTECH			Culinary Lab			Baker's Scale
CTECH		H1904	Manufacturing			Milling Parallel Set
Mayo			FCS Lab			RealityWorks Baby Storage/Charging Case

Mayo			FCS Lab			RealCare Geriatric Simulator
Mayo			FCS Lab			RealCare Geriatric Sensory Impairment Kit
CTECH			Science Lab			Bovine Injection Simulator
CTECH			Office			iPad Storage/Charging Cart
CTECH			Carpentry Lab			7-1/4 inch 20v cordless Drill w/Battery
CTECH			Nursing Lab			Automatic Blood Pressure Cuffs
SITE	BLDG	FLOO	ROOM	ASSET	TAG	DESCRIPTION
CTECH			Manufacturing			Rotary Engraver
CTECH			Nursing Lab			Adult Manikin
CTECH			Culinary Lab			Heated Proofing Cabinet
Century			Wood Shop			TV/Cart/AirPlay
John Marshall			FCS Lab			Culinary Tables and Stools
Mayo			Auto Lab			Auto Key Programmer
CTECH			Office			Webcam/Microphone Units
CTECH			Culinary Lab			Baker's Scale
Mayo			Engineering Lab			3D Printer
CTECH			Culinary Lab			Misc Culinary Equipment
Century			Culinary Lab			Air Fryers
CTECH			Science Lab			BLS Instructor Starter Kit
Mayo			Culinary Lab			RealityWorks Knife Skills Set
John Marshall			Culinary Lab			RealityWorks Knife Skills Set
SITE	BLDG	FLOO	ROOM	ASSET	TAG	DESCRIPTION
CTECH			Science Lab			BLS Instructor Starter Kit
CTECH/Century			Culinar Lab			Knife Skills Training Set
Mayo			Auto Lab			Chromebooks
CTECH			Office			Firefighter Suspenders
CTECH			Culinary Lab			Induction Burner
CTECH			H1410			Engineering Kits
CTECH			MP Room			Tuesdays with Morrie Books
CTECH			H1410			Engineering Kits
CTECH			Science Lab			Vet Studies Stuffed Animals
CTECH			Nursing Lab			Manual Sit to Stand Lift
CTECH			Manufacturing			Rotary Welding Positioner
Mayo			Ch Dev			Fetal Development Kit
CTECH			Carpentry Lab			Sawstop
CTECH			Nursing Lab			RealCare Baby
CTECH			Nursing Lab			RealCare Shaken Baby
CTECH			Nursing Lab			RealCare Fetal Alcohol Syndrome Baby
CTECH			H1410			Document Camera
CTECH			Nursing Lab			Document Camera
CTECH			Manufacturing			CNC Router
CTECH			Manufacturing			CNC Router Bits
Mayo			Culinary Lab			Kitchen Scales
Mayo			Culinary Lab			Commercial Induction Cooktops for Mayo
Mayo			Culinary Lab			10-inch stainless skillet for JM
Mayo			Culinary Lab			Metal measuring cups and spoons for JM
Mayo			Culinary Lab			Food Storage Containers for JM
Mayo			Culinary Lab			1/4 size sheet pans for Mayo
All Sites			Culinary Lab			Food Photography Light Box (1 for each site)
Century			Culinary Lab			Chefs Knives for Century
Century			Culinary Lab			Food Storage Containers for Century
Century			Culinary Lab			Knife Steel for Century
Century			Culinary Lab			Rubber Scraper for Century
Century			Culinary Lab			Bus Tubs for Century

Century			Culinary Lab			Measuring Cups for Century
Century			Culinary Lab			Squirt Bottles for Century
Century			Culinary Lab			Child Development Wood Blocks for Century
Century			Culinary Lab			Child Development Wood Activity Trays for Century
Century			Culinary Lab			Child Development Wood Tree Blocks for Century
Century			Culinary Lab			Child Development Diverse Ability Figures for Century
SITE	BLDG	FLOO	ROOM	ASSET	TAG	DESCRIPTION
Mayo			FCS Classroom			Stainless Steel Workstations
CTECH			Computer Lab			Weather Station
CTECH			Computer Lab			Air Quality Monitor

NOTE: No specific purchase dates provided--lacks information as

NOTE: Many "supply" items recorded as equipment

NOTE: Many large expenditures being made without prior MDE ε

SERIAL NUMBER	MANUFACTURER	QTY	ORIGINAL COST	FISCAL YEAR
4180440		1	(175.00)	2004-05
58863		1	(9,251.00)	2004-05
SB680-R2-987413		1	(547.74)	2009-10
KM3F04B674L		1	(532.00)	2009-10
GB021KEBZ3A	APPLE	1	(783.82)	2009-10
CNU4219Q64	HP Compaq	1	(672.84)	2013-14
BAAZ0048	CANON	1	(3,015.00)	2014-15
DMPQ32KTFK10	Apple	1	(374.00)	2015-16
DMPQ330LFK10	Apple	1	(374.00)	2015-16
DMPQ32PCFK10	Apple	1	(374.00)	2015-16
DMPQ32MGFK10	Apple	1	(374.00)	2015-16
2UA5421PHY	Hewlett Packard	1	(1,008.00)	2015-16
2UA5421PHM	Hewlett Packard	1	(1,008.00)	2015-16
2UA5421PHP	Hewlett Packard	1	(1,008.00)	2015-16
2UA5421PJC	Hewlett Packard	1	(1,008.00)	2015-16
2UA5421PJ8	Hewlett Packard	1	(1,008.00)	2015-16
2UA5421PHT	Hewlett Packard	1	(1,008.00)	2015-16
2UA5421PHK	Hewlett Packard	1	(1,008.00)	2015-16
2UA5421PJF	Hewlett Packard	1	(1,008.00)	2015-16
2UA5421PJ6	Hewlett Packard	1	(1,008.00)	2015-16
2UA5421PJ5	Hewlett Packard	1	(1,008.00)	2015-16
2UA5421PHW	Hewlett Packard	1	(1,008.00)	2015-16
2UA5421PHR	Hewlett Packard	1	(1,008.00)	2015-16
2UA5421PHQ	Hewlett Packard	1	(1,008.00)	2015-16
2UA5421PJD	Hewlett Packard	1	(1,008.00)	2015-16
2UA5421PJ4	Hewlett Packard	1	(1,008.00)	2015-16
2UA5421PJ1	Hewlett Packard	1	(1,008.00)	2015-16
2UA5421PHX	Hewlett Packard	1	(1,008.00)	2015-16
2UA5421PJ9	Hewlett Packard	1	(1,008.00)	2015-16
2UA5421PJ2	Hewlett Packard	1	(1,008.00)	2015-16
2UA5421PJ7	Hewlett Packard	1	(1,008.00)	2015-16
2UA5421PHN	Hewlett Packard	1	(1,008.00)	2015-16
2UA5421PJB	Hewlett Packard	1	(1,008.00)	2015-16
2UA5421PJ3	Hewlett Packard	1	(1,008.00)	2015-16
2UA5421PHL	Hewlett Packard	1	(1,008.00)	2015-16
2UA5421PHJ	Hewlett Packard	1	(1,008.00)	2015-16
2UA5421PHZ	Hewlett Packard	1	(1,008.00)	2015-16
2UA5421PHV	Hewlett Packard	1	(1,008.00)	2015-16
2UA5421PJ0	Hewlett Packard	1	(1,008.00)	2015-16
6CM5341CWL	Hewlett Packard	1	(146.00)	2015-16
6CM5341CM6	Hewlett Packard	1	(146.00)	2015-16
6CM5341CM9	Hewlett Packard	1	(146.00)	2015-16
6CM5341CWQ	Hewlett Packard	1	(146.00)	2015-16
6CM5341CM2	Hewlett Packard	1	(146.00)	2015-16
6CM5341CWP	Hewlett Packard	1	(146.00)	2015-16
6CM5341CWB	Hewlett Packard	1	(146.00)	2015-16
6CM5341CM4	Hewlett Packard	1	(146.00)	2015-16
6CM5341CWJ	Hewlett Packard	1	(146.00)	2015-16
6CM5341CW9	Hewlett Packard	1	(146.00)	2015-16
6CM5341D50	Hewlett Packard	1	(146.00)	2015-16
6CM5341CM3	Hewlett Packard	1	(146.00)	2015-16
6CM5341CWK	Hewlett Packard	1	(146.00)	2015-16
6CM5341CWM	Hewlett Packard	1	(146.00)	2015-16
6CM5341CWC	Hewlett Packard	1	(146.00)	2015-16

6CM5341D51	Hewlett Packard	1	(146.00)	2015-16
6CM5341CM8	Hewlett Packard	1	(146.00)	2015-16
6CM5341CWN	Hewlett Packard	1	(146.00)	2015-16
6CM5341CWG	Hewlett Packard	1	(146.00)	2015-16
6CM5341CMB	Hewlett Packard	1	(146.00)	2015-16
6CM5341CWH	Hewlett Packard	1	(146.00)	2015-16
6CM5341CW8	Hewlett Packard	1	(146.00)	2015-16
6CM5341D53	Hewlett Packard	1	(146.00)	2015-16
6CM5341CW3	Hewlett Packard	1	(146.00)	2015-16
6CM5341CMD	Hewlett Packard	1	(146.00)	2015-16
6CM5341CM7	Hewlett Packard	1	(146.00)	2015-16
6CM5341CW4	Hewlett Packard	1	(146.00)	2015-16

SERIAL NUMBER	MANUFACTURER	QTY	ORIGINAL COST	FISCAL YEAR
		1		2016-17
	EZ Sander	1		2016-17
	SawStop	1		2016-17
		1		2016-17
	Hewlett Packard	28	600/unit	2016-17

SERIAL NUMBER	MDE INVENTORY?	QTY	ORIGINAL COST	FISCAL YEAR
	Yes			2017-2018
	Yes		(4,509.97)	2017-2018
	NO			2017-2018
	NO			2017-2018
	Yes 18-20-103		(4,509.97)	2017-2018
	Yes 18-20-103		(4,509.97)	2017-2018
	Yes 18-20-110		(1,489.99)	2017-2018
	Yes 18-20-112		(1,160.00)	2017-2018
	Yes 18-20-109		(2,177.47)	2017-2018
	No	3	(482.64)	2017-2018
	Yes 18-20-111	1	(1,426.00)	2017-2018
	No		(403.52)	2017-2018
	No	30	(173.74)	2017-2018
	No	1	(680.00)	2017-2018
	Yes 18-20-116 (MDE approval for \$2424)	1	(4,924.00)	2017-2018
	Yes 18-20-117	1	(3,211.10)	2017-2018
	Yes 18-20-115	1	(1,199.00)	2017-2018
	No	1	(199.99)	2017-2018

SERIAL NUMBER	MDE INVENTORY?	QTY	ORIGINAL COST	FISCAL YEAR
	No	18	(263.46)	2018-2019
	No	35	(368.95)	2018-2019
	No	30	(307.10)	2018-2019
	No	35	(364.95)	2018-2019
	No	28	(245.46)	2018-2019
	No		(611.17)	2018-2019
	Yes 19-20-101	1	(4,080.25)	2018-2019
	No	30	(160.09)	2018-2019
	No		(872.84)	2018-2019
	No		(833.73)	2018-2019
	No		(200.53)	2018-2019
	NO	1	(1,148.00)	2018-2019
	NO		(4,480.00)	2018-2019
	No		(491.61)	2018-2019
	NO	1	(4,080.25)	2018-2019
	No	1	(337.16)	2018-2019
	No		(177.00)	2018-2019
	No	1	(749.00)	2018-2019

	Yes 19-20-105	1	(2,623.95)	2018-2019
	No...(close? Included with previous purchase but not MDE approved)	1	(949.00)	2018-2019
	Yes 19-20-104	1	(3,748.83)	2018-2019
	NO	1	(995.00)	2018-2019
	No	1	(229.00)	2018-2019
	No	5	(124.95)	2018-2019
SERIAL NUMBER	MDE INVENTORY?	QTY	ORIGINAL COST	FISCAL YEAR
	Yes 20-20-101	1	(1,790.00)	2019-2020
	Yes 20-20-100	1	(4,054.19)	2019-2020
	Yes 20-20-103	1	(2,870.00)	2019-2020
	NO	1	(1,085.99)	2019-2020
	NO		(4,999.12)	2019-2020
	No	1	(670.00)	2019-2020
	No	4	(499.95)	2019-2020
	No	1	(376.06)	2019-2020
	Yes 20-20-104	1	(3,350.00)	2019-2020
	No		(854.56)	2019-2020
	No	7	(279.93)	2019-2020
	Yes 20-20-105	1	(1,825.00)	2019-2020
	NO	2	(1,278.00)	2019-2021
	No	1	(639.00)	2019-2022
SERIAL NUMBER	MDE INVENTORY?	QTY	ORIGINAL COST	FISCAL YEAR
	NO	1	(1,808.05)	2020-2021
	NO	3	(1,886.85)	2020-2021
	NO	19	(4,370.00)	2020-2021
	NO	10	(970.00)	2020-2021
	No	1	(49.99)	2020-2021
	No	28	(261.22)	2020-2021
	No		(240.52)	2020-2021
	No		(261.22)	2020-2021
	No		(279.93)	2020-2021
	Yes 21-20-102	1	(2,899.00)	2020-2021
	No	1	(259.99)	2020-2021
	NO	1	(922.95)	2020-2021
	Yes 21-20-106	1	(4,874.00)	2020-2021
	Yes 21-20-107	1	(1,820.90)	2020-2021
	No...(close? Included with previous purchase but not MDE approved)	1	(996.45)	2020-2021
	No...(close? Included with previous purchase but not MDE approved)	1	(329.00)	2020-2021
	No	1	(110.00)	2020-2021
	No	1	(110.00)	2020-2021
	Yes 21-20-105	1	(5,099.99)	2020-2021
	NO	1	(199.97)	2020-2021
	No	7	(318.58)	2020-2021
	No	3	(359.98)	2020-2021
	No	1	\$39.95	2020-2021
	No	1	\$13.95	2020-2021
	No	1	\$37.99	2020-2021
	No	1	\$23.80	2020-2021
	No	4	\$221.16	2020-2021
	No	1	\$90.93	2020-2021
	No	2	\$83.96	2020-2021
	No	1	\$21.99	2020-2021
	No	1	\$32.00	2020-2021
	No	2	\$87.97	2020-2021

	No	1	\$53.97	2020-2021
	No	2	\$38.70	2020-2021
	No	1	\$29.99	2020-2021
	No	1	\$83.91	2020-2021
	No	1	\$58.20	2020-2021
	No	1	\$24.99	2020-2021
SERIAL NUMBER	MANUFACTURER	QTY	ORIGINAL COST	FISCAL YEAR
			(9,508.80)	2021-2022
			(999.00)	2021-2022
			(269.00)	2021-2022

Some amounts recorded as "positive" numbers and others as "negative" numbers in parenthesis??

to whether purchases were made prior or following MDE approval

approval

SITE	BLDG	ROOM	DESCRIPTION	MANUFACTURER
Blooming Prairie	High School	FACS	Empathy Belly Preg. Simulator	Reality Works
Blooming Prairie	High School	Ag. Dept.	Hand Grinders	Makita
Byron	High School	FACS	Knife Sharpener	Chefs Choice
Byron	High School	FACS	Sharpening Station	Chefs Choice
Byron	High School	Industrial Tech	Sliding miter saw	Dewalt
Byron	High School	Ag. Dept.	Utility Carts	Sandusky
Byron	High School	Ag. Dept.	Mini Refrigerator	Danby
Hayfield	High School	Ind. Tech & Ag.	Miter Saw	Hitachi
Kasson-Mantorville	High School	FACS	Real Care Babies	Reality Works
Kasson-Mantorville	High School	Industrial Tech	iPads Air 2	Apple
Pine Island	High School	FACS	Pico Projector	aaaxa Technologies Kitchen
Pine Island	High School	FACS	Professional Mixer	Aid NASCO
Pine Island	High School	FACS	Demonstration Mirror	
Stewartville	High School	Ag. Dept.	Dog Learning Lab Kits	Ohio State U
Stewartville	High School	Ag. & FACS	Ipad Pro	Apple
Triton	High School	Ag. Dept.	Lab software	Vemier Wacom Vemier
Triton	High School	Business	Pro pen and tablet	
Triton	High School	Ag. Dept.	Lab software	
Byron	High School	FACS	5 1/2" Jumbo Saute Pan	
Byron	High School	FACS	Kitchen Gloves	
Byron	High School	Industrial Tech	Router	
Byron	High School	Industrial Tech	Router Bit Set	
Byron	High School	Industrial Tech	Vise	
Byron	High School	Industrial Tech	Welding DVDs	
Byron	High School	Industrial Tech	Portable Projecter	
Byron	High School	Industrial Tech	Impact Wrench	
Byron	High School	Industrial Tech	Impact Wrench Socket	
Hayfield	High School	FACS	aero gardens	Miracle-Gro
Hayfield	High School	Business	Sphero SPRK + 12 pack	Sphero SOLOOP
Kasson-Mantorville	High School	Industrial Tech	wire wrap	Maxi Fuse
Kasson-Mantorville	High School	Industrial Tech	insulation sleeve - 127 pc fuse	
Kasson-Mantorville	High School	Industrial Tech	18 gauge silicone wire - 100'	BNTECHGO
Kasson-Mantorville	High School	Industrial Tech	12 gauge wire - 100'	Hopkins
Kasson-Mantorville	High School	Industrial Tech	smart battery charger	NOCO TEMCo
Kasson-Mantorville	High School	Industrial Tech	6 gauge wire - 30'	MotoAlliance
Kasson-Mantorville	High School	Industrial Tech	batter quick-connect	
Kasson-Mantorville	High School	Industrial Tech	powerpole kit	
Kasson-Mantorville	High School	Industrial Tech	powerpole krimp tool	TRicrimp MK
Kasson-Mantorville	High School	Industrial Tech	batteries, set of 2	Talon
Kasson-Mantorville	High School	Industrial Tech	data cable, 4-pack	
Kasson-Mantorville	High School	Industrial Tech	motor controller	Talon
Kasson-Mantorville	High School	Industrial Tech	encoder	Talon
Kasson-Mantorville	High School	Industrial Tech	planetary integrated encoder	Versa
Kasson-Mantorville	High School	Industrial Tech	planetary gearbox	Versa
Kasson-Mantorville	High School	Industrial Tech	11 tooth CIM gear 14 tooth CIM gear	
Kasson-Mantorville	High School	Industrial Tech	24 tooth gear	
Kasson-Mantorville	High School	Industrial Tech	48 tooth gear	
Kasson-Mantorville	High School	Industrial Tech	timing belt	
Kasson-Mantorville	High School	Industrial Tech	timing belt	
Kasson-Mantorville	High School	Industrial Tech	timing belt timing belt	
Kasson-Mantorville	High School	Industrial Tech	timing belt	
Kasson-Mantorville	High School	Industrial Tech	flanged bearing radial bearing 1/2" hex stock	
Byron	High School	AG	Microscope, Cordless	Cynmar
Byron	High School	Industrial Tech	Grizzly 3 hp shaper Grizzly power feeder air fryer	Grizzly Grizzly
Hayfield	High School	FACS	panini maker	Cuisinart
Hayfield	High School	FACS	Culinary convection oven	Moffat
Hayfield	High School	FACS	Knife Roll Set	Mercer Culinary
Hayfield	High School	FACS	Aero Gardens	Miracle-Gro
Hayfield	High School	Ind. Tech & Ag.	8 amp Variable Speed Belt Sander	Porter-Cable
Hayfield	High School	Ind. Tech & Ag.	JET Band saw-14" closed stand	JET JET
Hayfield	High School	Ind. Tech & Ag.	6" x 48" belt and disc sander with closed stand	Porter-Cable
Hayfield	High School	Ind. Tech & Ag.	4 1/2" angle grinder-cordless	

Hayfield	High school	Ind. Tech & Ag.	Accessory Combo Kit	Porter-Cable
Kasson-Mantorville	High School	FACS	Chromebook	HP
Kasson-Mantorville	High School	FACS	Knife set	
Kasson-Mantorville	High School	FACS	Gas range	Whirlpool
Kasson-Mantorville	High School	FACS	Cheese Making Kit - Mozzarella and Ricotta	Educational Innovations
Kasson-Mantorville	High School	FACS	Spherification Kit	Educational Innovations
Kasson-Mantorville	High School	FACS	Science in The Kitchen Kit	Educational Innovations
Kasson-Mantorville	High School	FACS	Rock Candy Crystal Growing Kit	Educational Innovations
Kasson-Mantorville	High School	FACS	Vitamin C Test Kit	Educational Innovations
Pine Island	High School	Industrial Tech	CNC Plasma Cutter	GoTorch
Pine Island	High School	Industrial Tech	CNC Plasma	GoTorch
Triton	High School	Ag. Dept.	HP Laptop (see row 99)	HP
Byron	High School	Ag. Dept.	Hot Plates	Ward's Science
Byron	High School	FACS	Convection Range	Maytag
Byron	High School	Ag	Garden Growing System Garden Lights	Tower Garden Tower Garden
Byron	High School	Ag	Garden Dolly	Tower Garden
Byron	High School	Ag	Garden Extension Kit Outdoor TV	Tower Garden Sun Brite
Byron	High School	Business	Cash Drawer	Apple
Byron	High School	Business	Digital Storefront	Apple
Byron	High School	Business	Ipad Pro 12.9"	Apple Kitchen Aid Mercer
Hayfield	High School	FCS	Laboratory Scale	Mocco Finedine Finedine
Pine Island	High School	FCS	Cookware Set	Cook N Home
Pine Island	High School	FCS	Commercial Microwave Ovens instapot	Amana Amazon Am
Pine Island	High School	Industrial Tech	MIG Welder	Miller
Pine Island	High School	FCS	Dinnerware Set	Corelle
Pine Island	High School	FCS	Cooker Pasta cutter	Sous Vide Kitchen Aid Wilton
Stewartville	High School	Ag	Egg Hen Incubator	Brinsea
Stewartville	High School	Ag	Egg Candler	Econo USDA
Triton	High School	FCS	Cookware Set	Cuisinart
Triton	High School	FCS	Skillet Set	Cuisinart
Triton	High School	FCS	Knife Sets Chef Knife Paring knife	MercerCulinary Mercer
Triton	High School	FCS	Digital Kitchen Lab Scale	Mueller
Triton	High School	FCS	Professional Mixer	Kitchen Aid HOMCOM
Byron	High School	FCS	Double Stacker	Nemco
Hayfield	High School	Ind. Tech & Ag.	50 amp. Plasma Cutter	Super Deal
Kasson-Mantorville	High School	Industrial Tech	Auto Parts	Any Time Tools Tiger Chef
Kasson-Mantorville	High School	FCS	Stainless Steel Work Tables	Tiger Chef
Kasson-Mantorville	High School	FCS	Aluminum Sheet Pans	Tiger Chef
Triton	High School	FCS	Pasta Roller	Kitchen Aid
Triton	High School	FCS	Food Blender	Ninja
Triton	High School	FCS	Food Processor	Ninja
Hayfield	High School	AFNR	Drill Driver	Dewalt
Hayfield	High School	AFNR	Orbital Sanders	Dewalt
Hayfield	High School	AFNR	Sheet Sanders Random Orbit Sanders Finishing Sanders	Dewalt Mikita Dewalt
Hayfield	High School	FCS	Knife Sets	Mercer
Kasson-Mantorville	High School	T&I	Welding Helmets Work Tables	Harbor Freight
Pine Island	High School	T&I	Extension Ladder	Werner
Pine Island	High School	T&I	Abrasive Blast Pot	Homak
Pine Island	High School	T&I	OBDII scan and diagnostic tool Welders	Foxwell Miller
Triton	High School	AFNR	Laptop (see row 58)	Lenovo
Triton	High School	Business	iPad iPad	Apple Apple Nemco

NOTE: No specific purchase dates provided--lacks information as to when

NOTE: Many "supply" items recorded as equipment

NOTE: Many large expenditures being made without prior MDE approval

MODEL#	QTY	ORIGINAL COST	FISCAL YEAR		GOAL
	1	\$674.10	2015-16		1.8
	4	\$251.96	2015-16		1.8
	1	\$195.95	2015-16		1.8
	1	\$159.95	2015-16		1.8
	1	\$349.00	2015-16		1.8
	2	\$149.34	2015-16		1.8
	1	\$202.90	2015-16		1.8
	1	\$399.00	2015-16		1.8
	2	\$1,393.00	2015-16		1.8
	2	\$848.00	2015-16		1.8
	1	\$199.00	2015-16		1.8
	1	\$582.94	2015-16		1.8
	1	\$370.00	2015-16		1.8
	1	\$680.02	2015-16		1.8
	1	\$720.00	2015-16		1.8
	1	\$329.00	2015-16		1.8
	2	\$699.98	2015-16		1.8
	2	\$658.00	2015-16		1.8
	6	\$299.94	2016-17		1.8
	18	\$197.82	2016-17		1.8
	2	\$350.00	2016-17		1.8
	1	\$165.00	2016-17		1.8
	2	\$200.00	2016-17		1.8
	2	\$50.00	2016-17		1.8
	1	\$90.00	2016-17		1.8
	1	\$129.38	2016-17		1.8
	1	\$10.99	2016-17		1.8
B010NBJMMW	2	\$360.00	2016-17		1.8
SPRK + 12 pack	12	\$1,199.00	2016-17		1.8
	1	\$4.49	2016-17		1.8
	4	\$47.48	2016-17		1.8
	2	\$89.96	2016-17		1.8
	2	\$52.92	2016-17		1.8
	4	\$239.80	2016-17		1.8
	2	\$52.00	2016-17		1.8
	4	\$49.96	2016-17		1.8
	1	\$75.00	2016-17		1.8
	1	\$40.00	2016-17		1.8
	2	\$178.00	2016-17		1.8
	1	\$14.99	2016-17		1.8
	3	\$269.97	2016-17		1.8
	1	\$39.99	2016-17		1.8
	1	\$49.99	2016-17		1.8
	2	\$199.88	2016-17		1.8
	2	\$15.98	2016-17		1.8
	1	\$6.99	2016-17		1.8
	1	\$14.99	2016-17		1.8
	1	\$8.49	2016-17		1.8
	1	\$9.99	2016-17		1.8
	1	\$10.99	2016-17		1.8
	1	\$15.49	2016-17		1.8
	2	\$9.98	2016-17		1.8
				MDE Inventory?	
CSH-08123	6	\$741.54	2017-18	No	1.8
G1026 G4181	1	\$1,410.00	2017-18	Yes 18-20-113	1.8
V22568	1	\$57.49	2017-18	No	1.8
E33D5	1	\$3000.00	2017-18	Yes 18-20-107	1.8
	2	\$209.90	2017-18	No	1.8
	2	\$285.76	2017-18	No	1.8
	1	\$169.00	2017-18	No	1.8
708115K	1	\$899.00	2017-18	No...close?	1.8
70859K PCC761B	1	\$879.99	2017-18	No...close?	1.8
	2	\$194.24	2017-18	No	1.8

PCCK888LB	2	\$199.94	2017-18	No	1.8
	15	\$3,832.50	2017-18	Yes 18-20-100	1.8
	6	\$810.00	2017-18	No	1.8
	2	\$2,238.99	2017-18	Yes 18-20-101	1.8
	2	\$55.90	2017-18	No	1.8
	2	\$49.90	2017-18	No	1.8
	1	\$95.95	2017-18	No	1.8
	2	\$33.90	2017-18	No	1.8
	2	\$53.90	2017-18	No	1.8
	1	\$1,567.50	2017-18	Yes 18-20-114	1.8
	1	\$1,567.50	2017-18	(only ONE approved by MDE)	1.8
	1	\$1,200.00	2017-18	NO	1.8
	4	\$1,093.00	2016-17	NO	1.8
MDE Inventory?					
WGE745COFS00	5	\$5,000.96	2018-19	NO	1.8
	1	\$1,050.00	2018-19	NO	1.8
	1	\$139.90	2018-19	No	1.8
	1	\$140.00	2018-19	No	1.8
	2	\$249.00	2018-19	No	1.8
	1	\$504.00	2018-19	No	1.8
	1	\$1,099.00	2018-19	Yes 19-20-106	1.8
	1	\$53.99	2018-19	No	1.8
	5	\$514.95	2018-19	No	1.8
	4	\$839.96	2018-19	No	1.8
	1	\$1,250.00	2018-19	Yes 19-20-100	1.8
	4	\$272.08	2018-19	No	1.8
	5	\$439.95	2018-19	No	1.8
	1	\$413.99	2018-19	No	1.8
	1	\$71.06	2018-19	No	1.8
	4	\$731.16	2018-19	No	
	4	\$173.12	2018-19	No	
	4	\$451.96	2018-19	No	
	4	\$47.88	2018-19	No	1.8
	4	\$1,399.96	2018-19	Yes 19-20-102	
MDE Inventory?					
	1	\$699.00	2019-20	No	
	2	\$429.78	2019-20	No	1.8
	10	\$1,017.23	2019-20	NO	1.8
	3	\$430.44	2019-20	No	1.8
	2	\$239.98	2019-20	No	1.8
	1	\$556.00	2019-20	No	1.8
	4	\$335.96	2019-20	No	1.8
4N3rB9KGCT	4	\$169.96	2019-20	No	1.8
MDE Inventory?					
	5	\$999.99	2020-21	NO	
	5	\$314.95	2020-21	No	
	5	\$244.95	2020-21	No	
	3	\$353.25	2020-21	No	
	30	\$1,499.70	2020-21	NO	
	1	\$322.11	2020-21	No	
	1	\$393.99	2020-21	No	
	1	\$499.99	2020-21	No	
	1	\$483.00	2020-21	No	
	1	\$999.00	2020-21	NO	

her purchases were made prior or following MDE approval

Control #	District Name	Date Recvd
7118	Mayo High School	9/26/17
10718	Century High School	10/16/17
13018	CTECH	11/27//17
18-20-100	KASSON-MANTORVILLE	2/20/2018
18-20-101	KASSON-MANTORVILLE	2/20/2018
18-20-102	PINE ISLAND	2/20/2018
18-20-103	ROCHESTER	3/6/2018
18-20-104	ROCHESTER	3/20/2018
18-20-105	BYRON	3/20/2018
18-20-106	KASSON-MANTORVILLE	3/20/2018
18-20-107	HAYFIELD	3/20/2018
18-20-108	ROCHESTER	3/27/2018
18-20-109	ROCHESTER	3/27/2018
18-20-110	ROCHESTER	3/27/2018
18-20-111	ROCHESTER	4/10/2018
18-20-112	ROCHESTER	3/20/2018
18-20-113	BYRON	5/1/2018
18-20-114	PINE ISLAND	5/1/2018
18-20-115	ROCHESTER	5/7/2018
18-20-116	ROCHESTER	5/7/2018
18-20-117	ROCHESTER	5/7/2018

Control #	District Name	Date Recvd
19-20-100	PINE ISLAND	12/13/2018
19-20-101	ROCHESTER	12/17/2018
19-20-102	TRITON	1/14/2019
19-20-103	ROCHESTER	2/27/2019
19-20-104	ROCHESTER	3/18/2019
19-20-105	ROCHESTER	3/18/2019
19-20-106	BYRON	6/4/2019
19-20-107	BYRON	6/4/2019

Control #	District Name	Date Recvd	FF# / Teacher
20-20-100	ROCHESTER	7/11/19	995997/Laura Lorentz
20-20-101	ROCHESTER	7/11/19	430879/Jacob Robinson
20-20-102	TRITON	12/10/19	507686/Cassidy Breer
20-20-103	ROCHESTER	1/27/2020	250579/Bev Babcock
20-20-104	ROCHESTER	3/26/2020	430879/Jacob Robinson
20-20-105	ROCHESTER	3/27/2020	397656/Phillip Walch
20-20-106	STEWARTVILLE	5/7/2020	512988/Alex Dahm

Control #	District Name	Date Recvd	FF# / Teacher
21-20-100	ROCHESTER	12/9/20	454842/Amelia Kappers
21-20-101	ROCHESTER	12/9/20	375772/Michael Jerpbak
21-20-102	ROCHESTER	12/9/20	515078/Laura Lorentz
21-20-103	ROCHESTER	12.16.20	454842/Amelia Kappers
21-20-104	ROCHESTER	12.16.20	397656/Phillip Walch
21-20-105	ROCHESTER	12.18.20	430879/Jacob Robinson
21-20-106	ROCHESTER	2.16.21	297198/Doug Batzlaff
21-20-107	ROCHESTER	2.16.21	515078/Laura Lorentz
21-20-108	ROCHESTER	3.8.21	433014/Charlie Lonergan
21-20-109	STEWARTVILLE	3.8.21	417728/Bryan Boland
21-20-110	BYRON	3.8.21	464331/Josh Bernards
21-20-111	TRITON	3.15.21	507686/Cassidy Breer
21-20-112	BLOOMING PRAIRIE	4.6.21	415326/Bill Rinkenberger
21-20-113	ROCHESTER	3.15.21	432914/Charlie Lonergan

Description	\$ Amount	Notes
Automotive alligner	\$13,600.00	
CNC Router	\$4,298.99	
two flow hoods -hepa filtered	\$8,505.06	Total Equip Cost is \$11005.06
15 chrome books	\$3,750.00	
Professional gas range	\$2,700.00	
Virtual business-accounting lab license	\$1,295.00	
CNC Shark HD4 Router & Bit Set (2)	\$8,799.94	Each is 4399.97 (Redone 3/21) Mayo & John M
Kitchen equipment for Serv Safe	\$1,160.00	***SM has changed their minds.
Six ovens	\$6,563.40	Each is 1093.90
36 Inch Cosmos Professional Gas Range	\$1,449.00	
Moffat E33DS/P10M Tubofan EC Oven	\$6,165.00	
Computer Keyboards - NOT APPROVED	\$1,598.00	Willow Creek Middle School
Wireless Automotive Diagnostic Scanner	\$2,177.47	
Diagnotic Tire Pressure Sysstem	\$1,489.99	
Microphone, Camer Video Kit and 5 iPads	\$1,426.00	
Camera & TV for a demonstration kitchen	\$1,315.78	Installation costs not included
Grizzly 3hp shaper G1026 & Power Feeder G4181	\$2,420.00	
CNC Plasma Cutting Table and Go Torch	\$1,567.50	
Sliding Table Saw - Mayo HS	\$1,199.00	Mayo HS
In-VitroCell Direct Heat CO2 Incubator	\$2,424.00	CTECH
Ornamental Roller-Bender	\$3,211.10	CTECH

Description	\$ Amount	Notes
Miller MIG Welder	\$2,468.00	
Ultimaker 3 Extended 3D Printer	\$4,080.25	
Kitchen Aid KP26Mixer (4 of them)	\$1,399.96	
Sliding Table Saw Crosscutting Mence	\$1,274.00	
Bovine Injection Simulator	\$3,748.83	
Geriatric Simulator	\$2,623.95	
iPad Pro (12.9", 256GB, Wifi)	\$1,099.00	
Outdoor TV	\$1,749.00	

Equipment Description	\$ Amount	Notes
Adult Nursing Manikin	\$4,054.19	
Rotary Fixture for Laser Engraver	\$1,790.00	
RealCare Baby Infant Simulators	\$3,996.00	
Metro C539 Proofing Cabinet	\$3,022.09	
3D Printer for Mfging & Eng.	\$3,345.00	
Basic Life Support Starter Kit	\$1,825.00	
Ten (10) HP ProBook Laptop Computers	\$7,286.50	

Equipment Description	\$ Amount	Notes
Plant Lab Educational Hydroponics System	\$1,299.00	C Tech HS
This online learning suite will provide students access to the online textbook, student workbook, and companion website to facilitate distance learning with industry-aligned curriculum.	\$6,397.44	Mayo HS - DENIED
Site to Stand Manual Lift	\$2,905.00	Rochester C Tech HS
Greenhouse insects kit	\$1,059.00	Rochester C Tech HS
BodyViz Pro Software, Student Access, and Training	\$4,240.00	Rochester C Tech HS
Next Wave Automation's SHARK HD520 with 2HP Spindle Extended Bed	\$5,099.99	Rochester C Tech HS
5HP 3PH 230V, IND CAB SAW w/52in Fence Sawstop	\$4,874.00	Rochester C Tech HS
RealCare Baby with 5 year warranty, accessories, starter kit, and curriculum	\$1,820.90	Rochester C Tech HS
Online "School to Career" curriculum	\$1,551.60	ZED ALC #6012-61 - Zumbro Ed District
Millermatic 252 Welder, Dynasty 210, and tig cart	\$6,774.00	
Foundations of Personal Finance Curriculum	\$4,500.00	
Stainless steel commercial tables for all four of our FCS kitchens.	\$2,076.00	
4X8 plasma cutter	\$10,000.00	
Consultant to work with WBL	\$1,844.93	CANCELLED 4.12.21

Date Appvd.	Specialist	Consortia Inventory?
9/26/17	Rapheal	Yes (no amount)
11/20/2017	Rapheal	Yes
11/27//17	Sowles	NO Never purchased by RPS
2/20/2018	Dean Breuer	Yes
2/20/2018	Max Peterson	Yes
2/20/2018	Dean Breuer	NO Purchased on site at Pine Island
3/23/2018	Joel Larsen	Yes
5/29/18***	Max Peterson	N/A
3/27/2018	Max Peterson	NO Purchased on site at Byron
3/27/2018	Max Peterson	NO Purchased on site at Kasson-Mantorville
3/27/2018	Max Peterson	Yes
4/6/2018 - NA	Dean Breuer	N/A Never purchased by RPS
3/29/2018	Joel Larsen	Yes
3/29/2018	Joel Larsen	Yes
4/13/2018	Shelli Sowles	Yes
4/24/2018	Max Peterson	Yes
5/2/2018	Joel Larsen	Yes
		Only the plasma table was purchased with Perkins, district funded the rest
5/2/2018	Joel Larsen	Yes (purchased TWO, approved for ONE)
5/9/2018	Joel Larsen	Yes
5/8/2018	Shelli Sowles	Yes (actual amount \$4924)
5/9/2018	Joel Larsen	Yes (no amount)

Date Appvd.	Specialist	Consortia Inventory?
1/22/2019	Tim Barrett	Yes
12/18/2018	Joel Larsen	Yes
1/15/2019	Max Peterson	Yes
3/1/2019	Tim Barrett	NO On site at Century HS
3/19/2019	Joel Larsen	Yes
		yes (add i purchase for \$949 which was NOT included in MDE approval)
3/19/2019	Max Peterson	\$949 was for Geriatric Sensory kit to go with purchase - no MDE approval on this
6/5/2019	Dean Breuer	Yes
6/5/2019	Dean Breuer	NO Purchased on site at Byron

Date Appvd.	Specialist	Consortia Inventory?
7/16/2019	Health - Shelli Sowles	Yes
7/16/2019	Ag - Zane Sheehan	Yes
12/11/1991	FCS - Max Peterson	NO Purchased on site at Triton
1/28/2020	FCS - Max Peterson	Yes
3/30/2020	T&I - Tim Barrett	Yes
3/27/2020	Health - Shelli Sowles	Yes
5/19/2020	Business - Dean Breuer	NO Purchased on site at Stewartville

Date Appvd.	Specialist	Consortia Inventory?	
Denied	Ag - Zane Sheehan		N/A
Denied 12.22.20	FCS - Max Peterson		N/A
12.11.20	Health - Shelli Sowles		Yes
Rescinded on 1	Ag - Zane Sheehan		N/A
12.18.20	Health - Shelli Sowles	NO	Never purchased by RPS
1.19.21	T&I - Tim Barrett		Yes
2.16.21	T&I - Tim Barrett		Yes
2.17.21	Health - Shelli Sowles	Yes (add'l purchases for \$996 and \$329 which were NOT included in MDE approval)	Purchased, on site at CTECH, Approval for Reelcore but not Mayo purchase Baby/Software: \$1820.90, Shaken baby \$996 at Mayo HS
3.10.21	WBL - Erin Larsen	NO	On site and used
3.8.21	T&I - Tim Barrett	NO	Still used on site at Stewartville
3.10.21	Business - Dean Breuer	NO	On site and used
4.5.21	FCS - Max Peterson	NO	Purchased, on site at Triton.
4.14.21	Ag - Zane Sheehan	NO	On site and used
4.12.21	WBL - Erin Larsen		N/A

Fixed Asset	Description	Long Description	Purchase Order
FY16			
	Vertical Knee Mill		78185
	Mobile Training Firearms Simulator		78545
Total Spent			
FY17			
	Nursing Simulator Pkg		80208
	Nursing Simulator Pkg		80208
Total Spent			
FY18			
	Extron SMP 351 3G-SDI		46477
	Lidar XS (Radar Gun)		40705
	Lidar XS (Radar Gun)		40705
	Lidar XS (Radar Gun)		40705
	Dual Enhanced Counting Units		40705
	Dual Enhanced Counting Units		40705
	Dual Enhanced Counting Units		40705
	Wynn's Tri-Mode Transmission Machine		17164
	Dig Screen Forensic Microscope		12984
	Dig Screen Forensic Microscope		12984
	Powermig 350 MP Powersource		25219
	Powermig 350 MP Powersource		25219
	DJI Phantom 4 Pro+ Quadcopter Drone		31162
	DJI Phantom 4 Pro+ Quadcopter Drone		31162
	DJI Phantom 4 Pro+ Quadcopter Drone		31162
	DJI Phantom 4 Pro+ Quadcopter Drone		31162
	DJI Phantom 4 Pro+ Quadcopter Drone		31162
	Maxi Move with DPS		16107
	Maxi Move with DPS		16107
	Verathon Bladder Scanner		31048
Total Spent			
FY19			
	Dell 55 Touch Interactive Monitor & Paraphanalia		78498
	Power MIG 350 Welder Alum		107832
	54" Heavy-Duty Professional Cutter		81371
	Powermig 350 MP Power Source		84291
	Baby Simulator for Nursing		
Total Spent			
FY20			
	USB Conferencing Camera System (quantity 4)		190439
	Miller 255 Welders (quantity of 2)		170082
	Refrigeration equipment (Johnstone supply)		185432
	Lutron Devices		183399
	Refrigerant Recycle Machine		184269
	Refrigeration Trainer basic and commercial		184299
	Refrigeration stuff		189299
	Fieldpiece Instruments		Credit Card
	Sim Capture		182818
	Lap Tops for LAW Skills		179454
	Lap Tops for LAW Skills		192377
	Equine Simulator and Replacement		172195
	Camera Equipment for LAWE		191536
	Law Pepper Balls		186966
	Multimatic 255 Welders (12)		190639
	Tracheostomy Simulation (Mock Medical)		191944
	Sirchie Livescan Software		189861
	VSIM - virtual		189640
	Kaplan - virtual		189974
	Laporscopic Model		191939
	JOMI Subscription - virtual		193517
Rick	VFD Training System		G0000325
	3D Printer		193406
Mike	9 Tool Boxes - 1st year student access		
Total Spent			
FY21			
Faculty			

Ken/Vince	Uline Table and locking drawer	ULINE	240248
Randy/Ken	MILO LAWE Simulator	MILO	232628
Kim/Theresa	IDEXX SediView Dx Urine Sediment Analyzer	Vet Tech/IDEXX	241004
Mike	Dell Computers - laptops for Auto- Quantity 17	Dell	212785
Chad	Electric heat kit, Cased Coil, Heat Pump, Blower, Control, Filter Replacement, Valve Kit	Johnstone Supply	242525
Chad	Air Handler, Heat Pump, BVA Compatible, Air Cleaner Furnace	Johnstone Supply	241904
Chad	2 stage furnace, Condenser, Media Cleaner, Carbon media replacement, Cased Coil	Johnstone Supply	241902
Jason Jadin	Thermal Cyclor	Southern Labware	246407
Dave L.	Boiler	Rochester Plmb& Htg	250764
Dave L.	Plumbing Trailer	Ferguson Truck & Trailer	251976
Dave L.	Plumbing Supplies	Menards	254991
Paul Titus	Plate Roll - Backordered. Canceled the order. Delivery not until Nov. 2021 \$18,500	Elite Metal Tools	249376
Paul Titus	W-50 Tensile Tester	WATTS	249379
Tawny Amos	Avthor Wearable Chest Tube for Nursing Program	AVKIN	248854
Tawny Amos	AVWOUND Midtone	AVKIN	248854
Total Spent			
FY22			
Harry Coleman	5 - 5000 BTU Window Air conditioners	Menards	280776
Lori Jensen	RCTC Bus Wraps - 2 Busses from August through June 2022	Houck Transit Advertising	264283
Lori Jensen	Book - Beyond your first years	ACTE	PCARD
Ken Wickelgren	Load Bearing Vests - quantity 80	Amazon	PCARD
Ken Wickelgren	Metal Number Tags with Key Ring	Amazon	PCARD

Unit Value	Serial Number	Site	Room/Program	Fiscal Year
				FY16
\$27,181.00		Heintz	CAD Lab	RCTC FY16
\$26,990.00		Heintz	Law Enforcement Lab	
\$54,171.00				
				FY17
\$35,407.08			Nursing	RCTC FY17
\$14,595.92			Nursing	
\$50,003.00				
				FY18
\$3,325.00			IT	RCTC FY18
\$592.57			Law Enforcement	
\$1,004.46			Law Enforcement	
\$97.97			Law Enforcement	
\$2,800.30			Law Enforcement	
\$4,746.72			Law Enforcement	
\$462.98			Law Enforcement	
\$4,675.50			Auto	
\$2,031.16			Law Enforcement	
\$2,031.16			Law Enforcement	
\$7,104.78			Law Enforcement	
\$7,104.78			Law Enforcement	
\$1,807.04			Law Enforcement	
\$1,807.04			Law Enforcement	
\$0.45			Law Enforcement	
\$1,377.74			Law Enforcement	
\$5,749.77			Nursing	
\$5,749.77			Nursing	
\$3,329.00			Nursing	
\$55,798.19				
				FY19
\$2,840.00			Heintz Center Storage	done
\$6,818.79			Welding Lab	email sent
\$4,835.00			CAD Lab	email sent
\$4,199.00			Welding Lab	email sent
\$27,000.00			Nursing	stickers on
\$45,692.79				
				FY20
\$4,003.40			IT	stickers on
\$5,581.30			Welding	stickers on
\$1,377.95			FAST	stickers on
\$1,701.76			FAST	stickers on
\$6,529.00			FAST	stickers on
\$32,801.00			FAST	stickers on
\$1,434.76			FAST	stickers on
\$4,810.00			FAST	stickers on
\$39,249.00			Nursing	stickers on
\$25,720.00			LAW Enforcement	stickers on
\$17,920.00			Law Enforcement	stickers on
\$5,221.96			Vet Tech	stickers on
\$3,723.35			LAW	stickers on
\$8,989.95			LAW	stickers on
\$30,177.36			Welding	stickers on
\$1,762.00			Surgical Tech	stickers on
\$9,747.00			LAW	no sticker
\$2,400.00			Surgical Tech	no sticker
\$8,950.00			Nursing	no sticker
\$1,418.00			Surgical Tech	stickers on
\$2,700.00			Surgical Tech	no sticker
\$2,723.88			FAST	stickers on
\$21,998.00			CAD	stickers on
\$40,712.67			Auto	stickers on
\$281,652.34				

\$581.21		Heintz	LAWE	stickers on	x
\$134,400.00		Heintz	LAWE	stickers on	x
\$22,524.00		Heintz	Vet Tech	stickers on	x
\$14,474.65		Heintz	Auto Service	stickers on	x
\$4,392.22		Heintz	FAST 4		x
\$3,916.84		Heintz	FAST 4		x
\$3,115.20		Heintz	FAST 4		x
\$4,225.20		Main	Environmental Science	stickers on	
\$20,051.67		Heintz	FAST 1		
\$4,100.00		Heintz	FAST 1		
\$1,461.11		Heintz	FAST 1		
\$0.00			Welding		
\$9,992.89		Heintz	Welding	Stickers on	
\$10,485.00		Main	Nursing	Stickers on	
\$11,785.00		Main	Nursing	stickers on	
\$245,504.99					
\$699.95		Heintz	FAST 3		
\$30,000.00		Heintz	CTE Program Advertising		
\$36.95		Heintz	Deans office		
\$4,799.20		Heintz	LAW		
\$44.59		Heintz	LAW		